Glenda Jacobs

3610 41 Avenue

Red Deer, Alberta, T4N 2X8

403 – 304 - 0123

glendaj97@gmail.com

Work Experience

Red Deer Regional Hospital

December 1991 to Present

* Surgical Processor
* Sterilization of equipment used within the hospital
* Responsible for the care of scopes and Operating Room instrumentation
* Entering data on computer for verification of procedures

Education

* Western Christian College, 1983 -1985 High School Diploma
* SAIT Calgary, 1999 Surgical Processing Course
* WHIMIS Ticket
* PST Ticket
* H2S Alive Ticket
* First Aid C Ticket

Skills

* I work with engraving jewelry on my days off from the hospital. I’m experience with using Microsoft Office, Macromedia, and various other software programs. I also facilitate workshops with drum making and creative writing.

I am presently working part- time at the hospital in Endoscopy, my supervisor Audrey Boyce, she can be contacted at 403- 318 -2057.

I have experience in Endoscopy, Operating Room and Central Sterilizing Department.

Abrah Arenson, a website client can also be reached at 403 -352 -2820 for a reference.

Linda Oak, Endo Manager and can be reached at 403 343 4514 for a reference.

Jo-Anne Didrikson, Endoscopy RN Nurse can be reached at 403 346 4596 for a reference.

Bev Herzog, Endoscopy RN Nurse, can be reached at 403 302 0639 for a reference.

I thank you for your time in reading my resume; I thought this would be a great opportunity.

Sincerely

Glenda Jacobs